

Clarification of roles: (7/09 Draft – CF)

School Counselors – Career Development Counselors Career Advisors Career Resource Coordinators

School Counselors and Career Development Counselors:

Perform the same function in schools – fill the same roles in a school counseling program.
In addition, Career Development Counselors:

1. Have completed or met additional educational and work experience requirements to earn a Career Development Credential issued by CTE.
2. File an annual Program of Work and end-of-year reports.
3. Receive technical support and professional development opportunities to emphasize the “Career” domain in their work.
4. Schools receive 35% salary reimbursement funding from CTE (state funding); or may use Perkins funds to support salary, equipment, supplies, and/or travel.

Regarding Career Advisors, from HB 1400 (the First Engrossment with Senate Amendments, page 2, lines 1-9): (effective date July 1, 2010)

“Career development facilitation – Certificate – Qualifications.

1. The department shall develop a program leading to a certificate in career development facilitation. The department shall award the certificate to any individual who:
 - a. Holds a baccalaureate degree from an accredited institution of higher education;
 - b. Has at least a five-year employment history; and
 - c. Successfully completes the department’s programmatic requirements.
2. **An individual holding a certificate awarded under this section is a “career advisor.”**

(Provisional certification may be approved for two years to allow individuals to complete CTE’s programmatic requirements. See current thoughts on “programmatic requirements” below.)

CTE’s programmatic requirements for Career Advisors may include global career facilitator training and additional training planned and delivered by ND CTE. Career Advisors will also develop and submit a program of work based on a common statewide set of program standards, and will be supervised by ND CTE.

Career Advisors: paraphrased from section 6 – a new section to chapter 15.1-06)

1. Beginning with the 2010 school year, each school district must have available one full-time equivalent counselor for every three hundred students in grades seven through twelve.
2. Up to one-third of the full-time equivalency requirement **may be met** by career advisors.
3. Funding to assist schools in paying for the legislated 1/300 ratio will be included in foundation aid payments for 2010-2011.

Career Advisors – The following information includes an overview of CTE’s planning as we move forward to meet the requirements of 2009 legislation. As legislated, Career Advisors

will work under the supervision of credentialed school counselors, primarily in the career development domain.

Career Advisors will expand the scope of services by working closely with school and career counselors in a variety of contexts, including:

- a) Dissemination of career and labor market information to student, parent, and/or teacher groups,
- b) Providing assisting counselors in the provision of “real world” career exploration experiences for students and educators (i.e. career fairs, job shadows, information interviews, practice job interviews, job seeking skill information, externships, cooperative work experiences, and student internships, etc.)
- c) Providing assistance to counselors and teachers with RUReadyND.com (Choices) usage with students, career exploration or research, postsecondary research, scholarship and financial aid research and application, interest assessment, etc.

Career Resource Coordinators: (currently 4 in the state)

- 1. Deliver training to teachers and counselors in the use of career planning resources such as the career information delivery system, RUReadyND.com (formerly Choices, which includes electronic portfolios, state and national occupation information and postsecondary programs, educational and career plans of study) and testGEAR (an ACT preparation tool), the Career Outlook publication, and the career planning resources available on the CTE website.
- 2. Regionally based – each coordinator works with about 45 schools.
- 3. Establish resources to connect businesses, educators, parents, and students to specific career opportunities within their regions in order to facilitate job shadows, internships, work experiences, and career fairs.